



**Republic of Namibia**  
**Ministry of Home Affairs, Immigration, Safety and Security**

**Invitation for Open National Bidding**  
**Namibian Companies only**

**Invitation for Bids (IFB)**

**SUPPLY AND DELIVERY OF NEW TYRES, TUBES, WHEEL ALIGNMENT, BALANCING, PUNCH REPAIRS AND BATTERIES TO MINISTRY OF HOME AFFAIRS, IMMIGRATION, SAFETY AND SECURITY**

**G/ONB/39-05/2022-2023**

1. Bids are invited through Open National Bidding (ONB) procedures for supply and delivery of new tyres, tubes, wheel alignment, balancing, punch repairs and batteries to Ministry of Home Affairs, Immigration, Safety and Security.
2. **THIS INVITATION IS OPEN TO ALL NAMIBIAN BIDDERS WHO ARE REGISTERED WITH BIPA TO SUPPLY NEW TYRES, TUBES, WHEEL ALIGNMENT, BALANCING, PUNCH REPAIRS AND BATTERIES ONLY.**
3. Interested eligible bidders may obtain further information from Mechanical and Fleet Division, Dep. Commissioner Shetu at 0811403823/0812537721
4. Qualifications requirements include:
  - (a) A valid original document, or a valid certified copy of an original document certified by a Commissioner of Oath appointed in terms of the Justice of the Peace and Commissioned of Oaths Act, 1963 (Act No.16 of 1963) as amended of company Registration Certificate;
  - (b) A valid original document, or a valid certified copy of an original document certified by a Commissioner of Oath appointed in terms of the Justice of the Peace and Commissioned of Oaths Act, 1963 (Act No.16 of 1963) as amended Good Standing Tax Certificate;
  - (c) A valid original document, or a valid certified copy of an original document certified by a Commissioner of Oath appointed in terms of the Justice of the Peace and Commissioned of Oaths Act, 1963 (Act No.16 of 1963) as amended Good Standing Social Security Certificate;

- (d) A valid original document, or a valid certified copy of an original document certified by a Commissioner of Oath appointed in terms of the Justice of the Peace and Commissioned of Oaths Act, 1963 (Act No. 16 of 1963) as amended of Affirmative Action Compliance Certificate, proof from Employment Equity Commissioner that bidder is not a relevant employer, or exemption issued in terms of Section 42 of the Affirmative Action Act, 1998;
- (e) Submit a signed Bid-Securing Declaration

Additional details are provided in the Bidding Documents.

5. A complete set of Bidding Documents in English may be purchased by interested bidders to the non-refundable fee of N\$ 300.00 at the Namibian Police Force, National Police Headquarters, Second Floor, Room 2.35, Galilei Street, Ausspannplatz. The method of payment will be cash. The Bidding Documents will be issued to the bidders at Procurement and Logistics Directorate, 4<sup>th</sup> Floor, Galilei Street, Windhoek, Namibian Police Force, upon produce the cash receipt.
6. Bids must be delivered to **Namibian Correctional Service, Central Depot, Dr. Michael De Kock Street, Northern Industrial Area** on or before, **4<sup>th</sup> August 2022** at 10h00. Electronic bidding will not be permitted. Late bids will be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend in person.

**Address for bidding documents:**

**Ministry of Home Affairs, Immigration, Safety and Security: Namibian Police Force  
Procurement Management Unit,**

**Chief Inspector P. Shoopala 061 2093268/ 081 246 3339**

**Procurement and Logistics Directorate, Galilei Street, Windhoek, Namibian Police Force**

  
**Etienne Maritz  
Executive Director**

